User Roles and Access to TIDE 2015–2016

MontCAS
Montana Comprehensive Assessment System

The following table indicates which users can access the features and tasks within the Smarter Balanced Assessment System.

Task or Site	DA*	DC*	SC*	TE*	TA*
Access to Test Information Distribution Engine (TIDE) Features and Tasks					
Working with Student Information					
Retrieving Student Records	✓	✓	✓	✓	✓
Viewing Students Information	✓	✓	✓	✓	
Viewing/Editing Student Test Settings in TIDE	✓	✓	✓	✓	
Uploading Test Settings	✓	✓	✓		
Printing Testing Tickets	✓	✓	✓	✓	✓
Managing Users					
Retrieving User Accounts	✓	✓	✓		
Adding User Accounts	✓	✓	✓		
Adding, Editing, or Deleting Users through File Uploads	✓	✓	✓		
Viewing and Editing User Details**	✓	✓	✓		
Deleting User Accounts	✓	✓	✓		
Working with Appeals					
Creating Appeals	✓	✓	✓		
Retrieving Appeals	✓	✓	✓	✓	✓
Creating Appeals through File Uploads	✓	✓	✓		
Working with Rosters of Students					
Viewing Rosters	✓	✓	✓	✓	
Adding a New Roster	✓	✓	✓	✓	
Modifying an Existing Roster	✓	✓	✓	✓	
Deleting a Roster	✓	✓	✓	✓	
Printing a Roster	✓	✓	✓	✓	
Creating Rosters through File Uploads	✓	✓	✓	✓	
Voice Packs					
Downloading and Installing Voice Packs	✓	✓	✓	✓	✓

Task or Site	DA*	DC*	SC*	TE*	TA*
Documenting Non-Participation with Special Codes					
Viewing and Editing a Student's Special Codes	✓	✓	✓		
Documenting Non-Participation	✓	✓	✓		
Access to Test Administration (TA) Sites					
TA Interface Practice and Training Site	✓	✓	✓	✓	✓
Student Interface Practice and Training Site	✓	✓	✓	✓	✓
TA Interface	✓	✓	✓	✓	✓
TA Certification Site	✓	✓	✓	✓	✓
Access to Online Reporting System (ORS) Features and Tasks					
Score Reports					
School Listing	✓	✓	✓	✓	
Teacher Listing	✓	✓	✓	✓	
Roster Listing	✓	✓	✓	✓	
Student Listing	✓	✓	✓	✓	
Individual Student Score Report	✓	✓	✓	✓	
Test Management Center					
Summary Statistics	✓	✓	✓	✓	
Retrieve Student Results	✓	✓	✓	✓	
Plan and Manage Testing	✓	✓	✓	✓	✓
Test Completion Rates	✓	✓	✓	✓	✓
Manage Rosters	✓	✓	✓	✓	
Search Students	✓	✓	✓	✓	
Access to Teacher Hand Scoring System (THSS) Features and Tasks					
Scorer				✓	✓
Score Manager	✓	✓	✓		

*DA— System (District) Administrator; DC—System (District) Coordinator; SC—School Test Coordinator; TE—Teacher, TA—Test Administrator

DA and DC – all system and school roles
SC – all school roles
TE – TE and TA school roles
TA – TA school role